

# **FORDWICH TOWN COUNCIL**

## **Minutes of the meeting held on 25<sup>th</sup> May 2016.**

Present: Councillors Philip Lewis (chair), Patrick Heren, Adrian McCarthy, Roger Green. In attendance: Guy Foster (clerk), Alan Marsh (KCC) and one member of the public.

\*\*\*\*\*

### **56/16 Apologies**

Cllr Clark had sent apologies. Georgina Glover and Heather Taylor of CCC had also sent apologies.

### **57/16 Minutes of the previous meeting**

It was unanimously resolved to accept the minutes of the previous meeting as tabled, without amendment. They were duly signed by the chairman.

### **58/16 Matters arising**

None.

### **59/16 Declarations of interest**

Members declared interests as follows:

- Cllr Lewis declared his position as a custodian of Fordwich church
- Cllr Heren declared his position as a trustee of Fordwich United Charities
- Cllr Green declared his role with Friends of Fordwich and District and also declared his position as a trustee of Fordwich United Charities.

\*\*\*\*\*

**At this point the meeting was adjourned to hear comments from members of the public.**

Congratulations were offered to the new chairman.

\*\*\*\*\*

### **60/16 To receive reports from KCC and CCC representatives.**

For KCC, Alan Marsh spoke of the delays to the Canterbury local plan and of the related problems of housing and new developments.

### **61/16 To receive reports from police representatives**

No police representative was present. The clerk undertook to try and make contact with the new PCSO, Mr Paul Harris.

## **62/16 To consider the matter of advertising in the newsletter.**

Cllr Lewis proposed a charge of £1 per standard line for initial advertisements with 50p a line for repeats. This was unanimously approved.

## **63/16 To consider the Chairman's and coun cillors' reports**

Cllr Lewis noted that one of the posts on the bridge needed replacing. The clerk undertook to contact Alan Marsh about this.

Cllr Green reported that the recent craft fair had been very successful.

Cllr Heren reported that one of the trees on the Folly was to be felled as it was dead. He noted various forthcoming events:

June 1<sup>st</sup> – the History Society talk on Norland nannies in WW1.

June 11<sup>th</sup> – open gardens at Watergate House from 2 p.m. to 6 p.m.

June 12<sup>th</sup> – street party to celebrate Her Majesty's 90<sup>th</sup> birthday. Tickets are apparently selling very well for this.

Cllr McCarthy spoke about the repair works to the Drove. During discussion, concern was expressed about the quality of materials to be used and the clerk was asked to express these concerns to Mr Neame.

## **64/16 Finance**

The clerk reported the cash book balances at today's date as:

Current account: £10,102.15

Bonus saver account: £3,960.99

The Bonus Saver bank statement was signed by the chairman.

Given the miniscule amount of interest now being earned by the bonus saver account, it was unanimously resolved to close this account and transfer the balance to the current account.

## **Insurance renewal**

The quote from Came and Company had been circulated by the clerk and was unanimously accepted.

The following were approved for payment:

- Clerk's salary (net of tax) and expenses for May £326.62
- Came & Co insurance renewal £301.13
- Eric Fewkes (internal auditor) £150.00
- Dean and Chapter (archive storage) £25.00
- Philip Lewis (newsletter costs) £19.00
- Retrospectively – Martin Neame - donation re the Drove £200.00

**Annual return 2015/16**

The clerk had circulated the key pages of the annual return. The accounts showed a surplus for the year of £98.

The clerk reminded the meeting of the contents of the annual governance statement.

Both the above items were considered and it was unanimously resolved to approve the annual return which was duly signed by the chairman.

**65/16 Clerk's report and correspondence**

As usual, a number of emails had been circulated by the clerk prior to the meeting. There was no further comment on these at this juncture.

The only other item to be reported was a letter from National Grid about the Richborough Connection project.

**66/16 Planning**

There were no planning items to be considered.

**67/16 Highways and footpaths**

Cllr McCarthy is working on a plan for marking out parking areas in the town. This was discussed and it was agreed that Cllr McCarthy would update his plan and circulate it for review by members.

There was also discussion of width limitations on the bridge. Cllr Green had some proposals for a new and more effective design and will forward these to the clerk for onward transmission to Alan Marsh at KCC.

**68/16 Date of next meeting**

The next FTC meeting was confirmed as **Tuesday June 28<sup>th</sup>** at 7.30 p.m. This is a change from the originally planned date.

Cllrs Lewis and McCarthy reported that they were unable to attend the July meeting. Cllr Heren offered to chair this meeting and it was agreed that as long as Cllr Clark was available, it would go ahead as planned on July 27<sup>th</sup>.

\*\*\*\*\*

**Guy Foster**

*Clerk to Fordwich Town Council*

Signed as a true record \_\_\_\_\_ Date: \_\_\_\_\_

Position \_\_\_\_\_